

CORK CITY AND COUNTY ARCHIVES CORK CITY COUNCIL (Form Ref. RA/2021.05P)
FORM OF APPLICATION FOR REGISTRATION AS A READER (Print Version)

PERSONAL DETAILS :			
Title:			
First Name:			
Last Name:			
Home Address:			
Address Cork:			
Tel. No:			
Email:			
PURPOSE OF RESEARCH (Please mark X all that apply):			
	Postgraduate dissertation		Undergraduate dissertation or project
	My own family history/genealogy		Editing or copying records for publication
	Preparation of article, book, publication		Media production (TV, Radio, Internet etc)
	Architectural or Conservation Project		Preparation of lecture or conference paper
	Legal or property related search		Official/FOI/Council administration
	Preparation of exhibition		School project
	Artistic/theatrical/literary project		Prep. of local heritage event or project
	Other (<i>Please specify below</i>):		Commissioned Research, Family History & Genealogy
Other:			
INSTITUTIONAL AFFILIATION:			
Title of institution or organisation to which you are affiliated/attached for your research			
Course / department title and status or position held			
Name of Research Supervisor			

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PERIOD OF RESEARCH (Please mark X all that apply):						
Before 1700	1700-1800	1800-1900	1900-1950	1950-1990	1990-2000	After 2000
SPECIFIC TOPIC/SUBJECT OF RESEARCH:						
<i>(What exactly are you researching? Please give the title, and details, and avoid general titles such as 'genealogy')</i>						
Title of Research Topic/Paper/Production						
Details of Your Research Including a List of Collections That You Wish to Access.						
Is the Research intended for publication?						
(Please Mark X)	Yes	No				
QUALIFICATIONS, EXPERTISE, PUBLICATIONS, AND MEMBERSHIP OF ORGANISATIONS, RELEVANT TO THIS RESEARCH:						
<u>DECLARATION BY APPLICANT AND DATA PROTECTION NOTICE</u>						
I have read, and agree to the Rules and Conditions Governing Access To Records and Other Material in the Cork City and County Archives						
SIGNED AND DATED: _____						
Applicants' personal data is processed by Cork City Council to manage research access to collections. This Form will be retained for a period in accordance with the Council's records retention policy. Cork City Council is committed to fulfilling its obligations imposed by the Data Protection Acts 1988 to 2018 and the GDPR. The Archives privacy policy is available at https://www.corkcity.ie/en/media-folder/public-info/privacy-statement_ccp_archives-service.pdf . The Council's privacy statement and data protection policy is available at https://www.corkcity.ie/en/council-services/public-info/gdpr/						
If you would like to be placed on our Mailing List to receive information on events and resources at the Archives, please indicate Yes below:						
(Please Mark X if Yes:)	Yes					
<u>OFFICE USE ONLY</u>						
Registration Period Granted: FROM:			UNTIL:			
ID with signature:			Proof of Address:			
Archivist Signature:			Entered in Database [] (Tick)			
Date:						